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Gemini can now take notes in Google Meet for Google AI Pro and Ultra subscribers.

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Starting today, Google AI Pro and Ultra subscribers can use the "Take notes for me" feature in Google Meet on web and mobile devices in [select languages](#). The tool handles note-taking during calls with your permission, allowing you to stay focused on the discussion.

With "Take notes for me," Gemini works in the background to give you:

- **Real-time capturing:** Gemini transcribes the conversation and creates a meeting summary with key action items.
- **Seamless saving:** Your notes are automatically saved to a Google Doc in your Google Drive.
- **Instant recaps:** After the meeting, you'll get an email with the summary and action items.

Whether you're tracking next steps during a neighborhood meeting or gathering client requests for a catering order, "Take notes for me" keeps you organized.

If you're a Google AI Pro or Ultra subscriber — or an eligible Workspace business customer — you can use the feature now for meetings that you host.

- **During a call:** Click the pencil icon at the top of your Meet window to start note-taking.
- **For all calls:** Enable the feature under Meeting records in your Google Meet settings.

All meeting participants will be notified when the feature is enabled.

Sequences shortened and simulated. Available in select countries and languages. Requires internet connection, and paid subscription may be required.

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